

## APPLICATION FOR VOLUNTEER SERVICE

Please return this application to: Volunteer Coordinator, Flathead County Library System  
247 1st Ave. E Kalispell, MT 59901 <http://www.flatheadcountylibrary.org>

Name \_\_\_\_\_ Date \_\_\_\_\_

Please list any other names you have used \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Drivers Lic. No. \_\_\_\_\_

Email Address \_\_\_\_\_ SSN \_\_\_\_\_

### Library Location Preference (check all that apply)

Bigfork       Columbia Falls       Kalispell       Marion       Whitefish

### Availability (circle all that apply)

Mon.      Tues.      Wed.      Thurs.      Fri.      Sat.      Time available \_\_\_\_\_

### Work Experience (include volunteer and military service)

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### Education (check highest level)

Elementary \_\_\_\_\_ High School \_\_\_\_\_ Technical School \_\_\_\_\_ **Some College** \_\_\_\_\_

College Degree or Professional Training in \_\_\_\_\_

### Personal References

(Give two references, preferably from the local community, who are not your present employer or a relative.)

Name	Daytime phone number	Relationship
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1. \_\_\_\_\_

2. \_\_\_\_\_

I certify that the answers contained in this application are true and complete to the best of my knowledge. My volunteer service is conditional upon completion of the application, verification of references and criminal history check. I am offering my services as a volunteer. If my offer is accepted, I will not be entitled to compensation for any service I provide.

Signature \_\_\_\_\_ Date \_\_\_\_\_

### Parental Permission

If you are under 16, please have a parent/legal guardian sign the following permission form:

I (print) \_\_\_\_\_ parent/legal guardian, grant permission  
for (print) \_\_\_\_\_ to volunteer at the Flathead County Library System.

Parent/Legal Guardian Signature: \_\_\_\_\_ Date \_\_\_\_\_

# VOLUNTEER SKILL/INTEREST INVENTORY

Indicate those areas of skill/interest that pertain to you. Mark as many as are applicable.

## ARTS/GRAPHICS/CRAFTS

- \_\_\_\_\_ Art design
- \_\_\_\_\_ Art exhibits/fairs
- \_\_\_\_\_ Calligraphy
- \_\_\_\_\_ Crafts
- \_\_\_\_\_ Cartooning
- \_\_\_\_\_ Displays bulletin boards
- \_\_\_\_\_ Graphics
- \_\_\_\_\_ Photography/Video

## CHILDREN'S SERVICES

- \_\_\_\_\_ Assisting with programs
- \_\_\_\_\_ Clerical
- \_\_\_\_\_ Reading Buddies

## CLERICAL/OFFICE WORK

- \_\_\_\_\_ Answering phones
- \_\_\_\_\_ Clerical/office work
- \_\_\_\_\_ Filing
- \_\_\_\_\_ Photocopying
- \_\_\_\_\_ Record keeping
- \_\_\_\_\_ Telephoning

## COMMUNICATION/INFORMATION

- \_\_\_\_\_ Brochure/newsletter
- \_\_\_\_\_ Editing
- \_\_\_\_\_ Public Services
- \_\_\_\_\_ Video/films
- \_\_\_\_\_ Writing

## PROGRAM SUPPORT

- \_\_\_\_\_ Book discussion group leader
- \_\_\_\_\_ Clown/mime/juggler
- \_\_\_\_\_ Drama/theater arts
- \_\_\_\_\_ Exotic animals
- \_\_\_\_\_ Music
- \_\_\_\_\_ Instrument(s): \_\_\_\_\_
- \_\_\_\_\_ Organize special events
- \_\_\_\_\_ Present educational program
- \_\_\_\_\_ Topic(s): \_\_\_\_\_
- \_\_\_\_\_ Puppeteering
- \_\_\_\_\_ Storytelling
- \_\_\_\_\_ Travel

## GENERAL LIBRARY WORK

- \_\_\_\_\_ Book mending
- \_\_\_\_\_ Shelving books
- \_\_\_\_\_ Adopt-a Shelf (shelf reading)

## LIBRARY RESEARCH

- \_\_\_\_\_ Archives/manuscripts
- \_\_\_\_\_ Creating book lists
- \_\_\_\_\_ Genealogy
- \_\_\_\_\_ Local History
- \_\_\_\_\_ Opinion surveys/polling
- \_\_\_\_\_ Oral history

## HOBBIES/INTERESTS

- \_\_\_\_\_ Baking
- \_\_\_\_\_ Carpentry
- \_\_\_\_\_ Indoor plant care
- \_\_\_\_\_ Handyman skills
- \_\_\_\_\_ Outdoor plant care
- \_\_\_\_\_ Sewing
- \_\_\_\_\_ Other type: \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

## OUTREACH SERVICES

- \_\_\_\_\_ Book sales
- \_\_\_\_\_ Book store
- \_\_\_\_\_ Delivering books to shut-ins
- \_\_\_\_\_ Reading to children
- \_\_\_\_\_ Reading to seniors

## COMPUTER SKILLS

- \_\_\_\_\_ Database searches
- \_\_\_\_\_ Data entry
- \_\_\_\_\_ Desktop publishing
- \_\_\_\_\_ Spreadsheet experience
- \_\_\_\_\_ Word processing

List software you are familiar with:

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