



## **B. Director's Report – Crowley**

### **1. April Statistical Report**

The five year checkouts for April are up 46.73% and there were small increases in checkouts and traffic for April 2010.

### **2. How'd We Do Report – no questions or concerns**

### **3. Correspondence**

- a. Recent films shown by “Kalispell Christian Fellowship”
  1. Leistikio said the protesters made their point and the films should not be given more attention.
  2. Fugina said that a representative from MACo (Montana Association of Counties) called to say they were impressed by the way things are being handled by the library.
  3. Crowley said the two people arrested were trespassed from the library for 30 days.
- b. Lopp mentioned a nice article in the Daily InterLake about the excellent service given by Rishara Finsel, Adult Services Librarian.
- c. Crowley said that Silver Roots, a musical duo, has received a grant from Chamber Music America and will be returning to this area later this year.
- d. Martha Furman presented training at the All-Staff meeting on “Teen Services in the Library”.
- e. The custodian position for the Main Library was filled this week.
- f. The job description for Library Technical Assistant II has been updated per last year's goals for the Director.

## **C. Flathead Library Foundation Report – Lopp**

1. Lopp reported that “Loud at the Library” grossed \$8,597 with a net profit of \$6,157
2. Next year's “Loud at the Library” event will be on March 24, 2011.
3. The Big Read book for 2010 is *The Things They Carried* and the Foundation has been asked to provide \$9,000 to purchase copies of the book.

## **D. Whitefish City Council Report – Lopp**

1. Connie Behe, Senior Librarian for Branch Services, and Board members Leistikio and Lopp attended the Whitefish City Council meeting on March 24, 2010. Jane Lopp invited the Mayor Council members to attend the next Library Board meeting.
2. Phil Mitchell, Whitefish Council Member, said the Council is looking for a response in writing to the nine issues outlined in the report submitted by the Whitefish study group to the Council.
3. Mitchell asked the Board to list the pros & cons of the Whitefish Branch splitting from the FCLS.
4. Mike Jensen, Whitefish City Mayor, thanked the Board for the invitation and for the Board members' attendance at the Whitefish Council meetings.

5. Jensen stated that the InterLocal Agreement is between the City of Whitefish and the Library Board of Trustees and said the City had not complained to the Board to date.
6. The Whitefish Council would like to know the following:
  - a. Going forward, what are the current issues the Board faces?
  - b. How are branches affected by the weeding process?
  - c. How would the Flathead County Library System be affected if the Whitefish Branch leaves the system?
  - d. If the Whitefish Branch doesn't leave the system, would the Board be willing to re-negotiate the InterLocal Agreement.
7. Mitchell asked if someone could explain the "flag issue." Crowley stated that a nationally renowned library consultant from San Jose Public Library produced a report on making the Whitefish Branch more inviting. As background, SJPL is at the forefront of efficient libraries regarding space and staff allocation. The consultant suggested moving plants and book trucks from the entryway of the building as well as moving the flag to the community room. After moving the flag to the community room, there were several written complaints from community members as well as complaints and accusations at a Library Board meeting. The day after the board meeting the Director, Branch Manager, and Branch Services Librarian signed a letter of apology that was posted in the Whitefish Branch and mailed to all community members who spoke at the Board meeting, stating that library staff meant no disrespect by moving the flag to the community room. The flag was promptly returned to its original location the morning after the Board was informed of the dissatisfaction.
8. Jensen asked if the Board would be willing to have a round table discussion with the Council and the Board replied that it would be a good idea.
9. The Board will appoint a committee to respond to the issues raised in the report submitted by the Whitefish study group and will report at the June board meeting.

#### **UNFINISHED BUSINESS:**

##### **Public Meeting Room Policy #4004**

Crowley presented the revised Meeting Room Policy and highlighted the updates.

- i. The meeting room agreement must be signed and returned to the office before the meeting is entered into the schedule.
- ii. An organization is limited to using the room 2 times in a month and can only reserve the room for 3 months at a time.
- iii. Those organizations with meetings already booked for the remainder of this year will be allowed to continue through December and will receive a letter explaining the new policies.
- iv. Any group that advertises their program must include the presenting organization in all advertisements.

MOVED BY L LONG, "to approve the Meeting Room Policy #4004 as amended."

SECONDED BY K HATFIELD

**CARRIED**

**NEW BUSINESS:**

A. Connie Leistiko and Laura Long will review the report submitted to the Whitefish City Council by the Whitefish study group and will respond to it and the questions presented by Mayor Jensen and Councilor Mitchell.

B. Either Tracey Cook or Bob Cooper from the Montana State Library will be invited to attend the next board meeting.

C. Director's evaluation (Action)

This item will be addressed when the Board reconvenes on June 1, 2010.

MOVED BY C LEISTIKO, "that the Board forward the name of Michael Morton to the Flathead County Commissioners, as a recommendation to serve on the Flathead County Library Board of Trustees, as a representative of the Whitefish area."

SECONDED BY L LONG

**CARRIED**

**ADJOURNMENT:** This adjourned regular meeting will reconvene on Tuesday, June 1, 2010 at 9:00 a.m. in the same room to complete Director's evaluation.

**THE CONTINUATION OF THE MAY 27, 2010 MEETING OF THE FLATHEAD COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES WAS HELD ON JUNE 1, 2010 AT THE MAIN LIBRARY AT 9:00 AM**

**PRESENT:** Jane Lopp (Chair)

Kristi Hatfield (Trustee)

Connie Leistiko (Trustee)

Laura Long (Trustee)

Kim Crowley (Library Director)

Karen Marr (Minute Clerk)

**ABSENT:**

**WELCOME:** Lopp called to order the adjourned regular meeting of the Flathead County Library System Board of Trustees at 9:30 am.

**OPEN TIME FOR PERSONS TO ADDRESS THE BOARD: no one present to speak**

**NEW BUSINESS:**

Director's evaluation (Action)

Board Chair, Jane Lopp, asked the Director if she wished to have her evaluation discussed in an open or closed session. At the request of the Director, the meeting was closed and the Board went into Executive Session at 9:35 am.

The Executive session concluded and the meeting was re-opened.

MOVED BY L LONG, “that the Board finds that the Library Director, Kim Crowley, fully meets or exceeds the standards and expectations set by the Board. The Board will forward the Directors evaluation to be filed with the County’s Human Resources Department.”

SECONDED BY K HATFIELD.

**CARRIED**

MOVED BY L LONG, “that the Board renew the Library Director’s contract for a period of three years to commence on July 1, 2010 and that it reflect her current salary.”

SECONDED BY C LEISTIKO

**Discussion:**

1. Lopp asked the length of her previous contract and why the Director’s salary was not being increased.
2. Long stated that the previous contract was for a period of three years. The County has put a cap on all salaries but she will be entitled to her current salary and any other benefits.
3. Leistiko wanted to clarify that the Board sets the Director’s salary and not the County.
4. Crowley reminded the Board that she had stated at the budget meeting that her salary should not be increased since no other staff would receive COLA adjustments this year.

**Motion carried unanimously**

**ADJOURNMENT:** Meeting adjourned at 11:10 a.m.

**NEXT REGULAR MEETING: June 24, 2010 at 9:00 a.m. at the Main Library, Kalispell**